**KENT COUNTY ATHLETIC ASSOCIATION**

**Annual General Meeting**

**held at 7.30pm on Monday 12th November 2018**

**at the Clubhouse of Dartford Harriers Athletic Club, Dartford, Kent DA1 1JP**

**Attendance**: as per the attendance record (total 18), including:

David Ralph - Chairman

Mick Paul - Treasurer

**Apologies for Absence**: as per the attendance record (total 8)

Paul Alcock, Wendy Daniel, Alan Neuff, Daphne Reed & Peter Reed were remembered for their contributions to athletics in general and to the sport in Kent in particular.

**Welcome**: The Honorary Chairman, David Ralph, welcomed those present.

The chairman reflected on the last 10 years of revolution started by Marjorie Sawyer, when she decided it was time to move to younger presidents and probably later tonight we will appoint the youngest yet.

Now Alan did not want to come tonight considering his 6 years in the secretary seat not worthy, compared to the long service of many others, but in those few years he has done some of the key objectives he came on board to do.

1. Reconnect to clubs, our members, and improve communication
2. Move us into the digital age
3. Update our constitution from being a fairly cumbersome governance structure which looked back rather than forward to an Executive which only meets quarterly and looks to set a forward looking agenda for KCAA.

So never be one to obey my fellow officers I have a Quaich Bowl to acknowledge his time and contribution to KCAA which I will arrange to be presented via TAC.

Currently we are in need of a new secretary but with a new brief to move forward from where Alan has brought us. With skills like mail-merge, to focus our communication with clubs and the need to be GDPR compliant and also to become our lead on social media and the web and taking minutes may be a help or maybe that could be someone else’s role.

The role of KCAA is principle of “Competition Provider” and against that we continue to see growth in entries, particularly in the younger age groups which is good for the future, in our leagues and championships our various committees provide and from them we see athletes go onto achieve great success representing the County.

But we cannot run any of them without officials, with ages averaging much below the national average, it is still hard work for Gill too often just get the minimum number in place.

So to be in no doubt we owe a great debt to our President, the Sub-Committee Secretaries and members along with the Executive Committee and Officers who all provide successful services and support for clubs and athletes in Kent and on behalf of the County I offer them my thanks.

**Minutes of the Annual General Meeting held on Monday 6th November 2017**

Proposed by the Executive, they were approved unanimously

**Secretary’s Report:**

A résumé of the year’s activities from the Sub-Committee Secretaries’ reports had been circulated before the meeting.

Email of Coaching & Development Report

1. EA acknowledge that after testing the water this summer that holding workshops in August are likely to be poorly attended. This will not be continued. (The workshops in Ashford were not the only one cancelled.)

2. Communication problems. EA are struggling with this due to staff reduction and uncertainty with meeting GDPR requirements. I have agreed with Martin Rush to act as a Kent "post box" for EA development workshops and will circulate information via Social Media and KCAA contact list, once our own data is GDPR compliant.

3. The EA web site section for coaches is currently being improved.

**Financial Statement:**

The Honorary Treasurer, Mick Paul, presented the annual accounts:

* Promotions Income for the year : £42,110 (LY £35,972)
* Promotions Expenditure for the year : £37,607 (LY £35,871)
* Promotions surplus on Year : £4,503 (LY £3,101)
* Overall Surplus for Year (after all Expenses) : £ 454 (LY £1,327)
* Balance in General Funds :  £47,445 (LY £46,991)
* Having changed the type of account held we are now receiving interest and the Treasurer has the bonus on online bill payment.
* Postage, Telephone, Printing and Stationery costs were mainly incurred by the Treasurer and likely to reduce with the new banking arrangements
* The payments in advance of £3,050 and advanced receipts of £2,646 relate to the Annual President’s Dinner
* Recommendations had been made to Event and Championship Committees not to increase entry fees for a further year to encourage greater participation and numbers.
* Peter Lenton was thanked for his contribution as Independent Financial Examiner

The Accounts were then adopted unanimously.

Peter Lenton has agreed to continue as the sole Independent Financial Examiner; the Chairman proposed his reappointment which was carried unanimously

Mick Paul was thanked for his work throughout the year and for the presentation.

**Election of the Honorary Officials of the Association** (proposed by Executive):

Re-elected: Chairman David Ralph

        Secretary (Vacant to be covered by the Chairman for the time being, with Gill

 taking on his role with T&F committee))

        Treasurer Mick Paul.

**Election of the Secretaries/Coordinators of Sub-Committees:**

The Chairman updated the meeting with some of the changes:

Our key communication is now, email, web and social media. When Dawn Hookway took on the Press Secretary role our Webmaster was thinking of standing down as no one every updated it. Today most Secretaries do their own updates and we never publish press releases so Dawn and I agreed her role had become redundant so she has stood down and not be replace but like Alan I thank her for bringing us into the digital age.

When James Roberts (it was good to see him at the meeting) came on board as Team Selection Secretary he wanted greater correspondence and transparency, the former some of us know all too well he achieved but equally he fielded some great teams and again as he found the need to stand down I offer him our thanks but pleased to welcome Phil Pape to take that area forward.

Jan and Mike have felt the Executive being over critical and lacking support for Sportshall, but this summer sportshall committee have gained new members and have tackled some long outstanding problems; with a rebrand to a league, focussed at clubs and there was a good buzz at the first meeting.

These were proposed by the Executive and the following were elected unanimously:

Cross Country: Tony Durey

Coaching/Development: Stella Bandu

Fell Running: Ian Marshall

Medals & Trophies: Diane & Lee Capon

Officials: Gill Freeman

Road Running/Endurance: Dave Behagg

Sportshall: Jan Duffin

Team Selection/Management: Phil Pape

Track & Field: Gill Freeman

Walking: Noel Carmody

**Election of Members to the Executive Committee:**

Gary Capon, David Cordell, Tony Durey, Gill Freeman and Sian Thomas were unanimously elected

The Chairman thanked the Executive for their contribution in the past year.

**Update on Members of Sub-Committees** (approval does not appear to be required by the Constitution):

As with the Executive the Chairman was pleased to report that there was new blood in several of the committees:

Cross Country: David Kitcher resigned on moving to West Country but they welcome Ken Burkett with the “officials” brief and Anoushka Johnson.

Sports Hall: Welcomed Amanda Edgley & Chris Hogwood

Team Selection: after many decades of service Derek Garrard has decided it is time to retire and is to be replaced with Tony Diamond.

Track & Field: Andy Midwinter has joined the committee and John Moules will be taking on committee lead for the KYAL

 **Election of President**

The revolution continued when the newly formed Executive set an agenda going forward with a President that competing athletes who could inspire to in their athletics. Louise set us off for 5 years and Graham has done more than we could ever have wished during his 3 years, not least attending most Executive and T&F committee meetings but my guess for many young athletes that will not be as important as being coached by him in hammer at the KYAL and on behalf of myself and KCAA I offer him our thanks.

Claire Capon (Vice President) had been proposed by the Executive and was unanimously elected.

She was presented with the President medal of Office by Graham and she presented him with his “Past Presidents” pin badge.

**Formal Resolutions**

There were none

**Miscellaneous (not officially part of the AGM)**

**2018-2019 AGM** will be on Monday 25th November 2019